

No. S 47

**BANKING ORDER, 2006**  
(S 45/06)

**BANKING (LICENCE FORMS AND FEES) REGULATIONS, 2006**

**ARRANGEMENT OF REGULATIONS**

**Regulation**

1. Citation and Commencement.
2. Application Forms.
3. Fees.

**FIRST SCHEDULE      –      APPLICATION FORMS**

**SECOND SCHEDULE    –      LICENCE FEES**

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**BANKING ORDER, 2006**  
**{S 45/06}**

**BANKING (LICENCE FORMS AND FEES) REGULATIONS, 2006**

In exercise of the power conferred by subsection (1) of section 125 of the Banking Order, 2006, the Minister of Finance, with the approval of His Majesty the Sultan and Yang Di-Pertuan, hereby makes the following Regulations —

**Citation and Commencement.**

1. These Regulations may be cited as the Banking (Licence Forms and Fees) Regulations, 2006 and shall commence on the same date as the Banking Order, 2006.

**Application Forms.**

2. An application for a licence under section 7 of the Order shall be made in a form specified in the First Schedule.

**Fees.**

3. The fees to be paid in respect of any licence under the Order shall be as specified in the Second Schedule.

**FIRST SCHEDULE**  
**(regulation 2)**

**APPLICATION FORMS**

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**APPLICATION FORM TO SET UP COMMERCIAL BANK/  
WHOLESALE BANK/ MERCHANT BANK**

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- (a) Name of Applicant Bank: \_\_\_\_\_
- (b) Address: \_\_\_\_\_
- Tel: \_\_\_\_\_ Fax: \_\_\_\_\_
- (c) Country of Incorporation:
- (d) Applicant. (The application should be submitted by the Chief Executive Officer or equivalent of the bank or its Brunei Darussalam office, who should attest that the information submitted is true to the best of his knowledge. Your bank may be required to furnish additional information and any changes should be communicated promptly to the Authority. Misrepresentations or omissions of material facts may be grounds for rejecting the application.)

Name (in Block Letters) : \_\_\_\_\_

Designation : \_\_\_\_\_

Telephone : \_\_\_\_\_

E-mail : \_\_\_\_\_

**SECTION I: BACKGROUND INFORMATION**

**A. BRIEF HISTORY**

Please provide a brief history of your bank including information on any takeovers involving your bank or merger with other entities.

**B. SHAREHOLDING STRUCTURE**

List the names of shareholders holding 5% or more of the shares or voting power of your bank and your bank's holding company, if applicable. Please state the shareholding or voting power of each of these shareholders, grouping together family or related shareholders where possible. If there are no shareholdings or voting power exceeding 5%, please give the names and shareholding or voting power of each of the 10 largest shareholders, grouping together family or related shareholders where possible. Please state the name of the stock exchange your bank is listed on as well.

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If your bank is a subsidiary, state the name, address and business activities of the holding company and name of the stock exchange it is listed on and its shareholding in your bank.

Please state the names and places of incorporation and business activities of all subsidiaries and your bank's shareholding in these subsidiaries. Please also provide an organisation chart (showing all subsidiaries and associates) of your bank and any holding company with controlling interest<sup>1</sup> or ability to exercise significant influence over your bank.

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<sup>1</sup> A shareholder with controlling interest is one which holds 20% or more of the shares/voting power of the company.

**C. MANAGEMENT**

Names of members of the Board of Directors, and where relevant, supervisory boards. Names and experience of the Chairman, Chief Executive and senior executives (Executive Vice President or Senior Vice President) of your bank and its holding company if your bank is a subsidiary, including those who would be in charge of the Brunei Darussalam office.

**D. OVERSEAS NETWORK**

Please provide a list of your bank's international branch network, representative offices and joint ventures.

**E. ACTIONS AGAINST BANK**

Was your bank (including branches) or your bank's holding company, related subsidiaries and associated companies, or their directors, convicted or censured or reprimanded by your bank's or other regulatory authorities during the last 3 years or are there any proceedings now ongoing which may lead to such a conviction? Are there any restrictions imposed on the operations of your bank (including branches) or your bank's holding company, related subsidiaries and associated companies by your bank's home or other regulatory authorities? Has your bank had any of its previous applications to open banking offices (branches or subsidiaries) or representative offices in other countries rejected? If yes, please elaborate.

**SECTION II: FINANCIAL INDICATORS AND CREDIT RATINGS****A. CREDIT AND SUPPORT RATINGS**

Please provide, for the last 3 years, your bank's lowest credit and support ratings in each year from the following —

	<u>Bank</u>			<u>Group</u>		
	2003	2004	2005	2003	2004	2005
<b>Fitch IBCA</b>						
- Individual Rating						
- Support Rating						
<b>Moody's</b>						
- Financial Strength Rating						
<b>Standard &amp; Poors</b>						
- Long Term Counterparty Rating						
<b>Ratings from other agencies</b>						

**B. OTHER FINANCIAL INDICATORS****Ranking**

Please provide your bank's ranking in world and home country for the past 3 years in terms of —

	2003	2004	2005
- Total assets as published by "The Banker"			
- Tier 1 capital as published by "The Banker"			

If the bank is not ranked, please provide the ranking of the group.

**Capital Ratios**

Please provide your bank's capital ratios, including breakdown of components of capital for the past 3 years and explanations for any significant changes.

	<u>Bank</u>			<u>Group</u>		
	2003	2004	2005	2003	2004	2005
- Tier 1 capital						
- Total capital						

<u>Size of Operations</u> In absolute and percentage terms	2003	2004	2005
Overseas operations/ Global operations			
- by assets			
- by income			

BRUNEI DARUSSALAM GOVERNMENT GAZETTE

<b><u>Financial Ratio Analysis</u></b>	2003	2004	2005
<b><u>Liquidity</u></b>			
Total deposits/total liabilities			
Net interbank deposits/total liabilities			
Loans/deposits and bonds			
Liquid assets, securities and interbank assets/total assets			
<b><u>Profitability</u></b>			
Operating profit/total assets			
Operating profit/equity			
Net interest income/total assets			
Net interest income/total income			
Pre-tax profits/total income			
<b><u>Asset Quality</u></b>			
Loan loss provisions/total loans			
Loan loss provisions/operating income			
Non-performing loans/total loans			
Loan loss provisions/non-performing loans			

C. **NON-PERFORMING ASSETS**

	2003	2004	2005
Total non-performing loans (NPL)			
- Substandard			
- Doubtful			
- Loss			
Restructured loans			
Specific provisions			
General provisions			

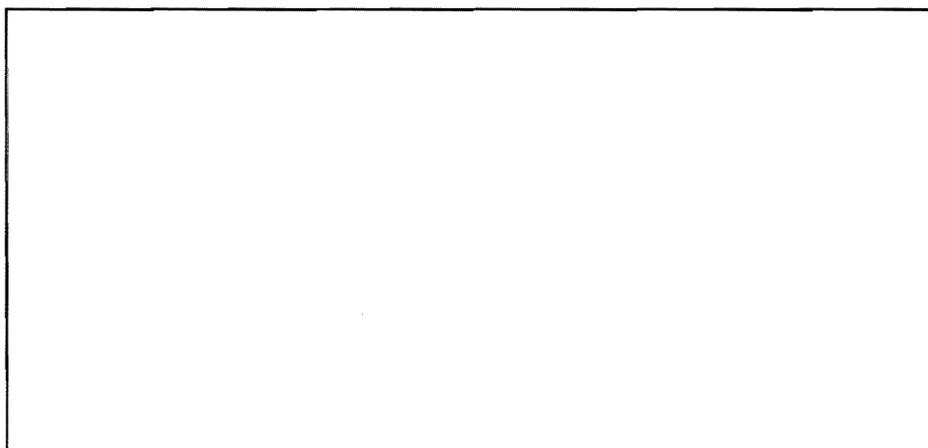
Please describe your bank's loan grading system. Please give details of the criteria used in grading loans and provisioning policy, and the classification of loans as non-performing and/or restructured, including the accrual of interest for non-performing loans.

Please state the amount of loans and advances to non-bank customers according to economic sectors such as commerce, industry etc. for the latest financial year.

Please indicate the credit risk exposure to individual countries according to bank and non-bank sectors, and the total provision made for exposures to each country for the latest financial year.

**D. RISK MANAGEMENT**

Please outline the framework of your bank's risk management and monitoring system with respect to the major risks faced by your bank. Describe the roles, functions and types of risk management activities performed in Brunei Darussalam, including those for the regional and global business activities, if any, and the capabilities and resources (including manpower, Management Information System, risk systems etc.) in Brunei Darussalam. Please also provide information on major plans and initiatives in risk management activities in Brunei Darussalam, including key areas, which have been highlighted by your auditors or parent supervisors for enhancement to commensurate with the activities of the bank, if applicable.



**SECTION III: OVERVIEW OF PLANS FOR  
BRUNEI DARUSSALAM OPERATIONS**

**EXISTING AND PLANNED SCALE OF OPERATIONS IN BRUNEI DARUSSALAM**

Briefly describe how the operations in Brunei Darussalam will be staffed and supervised by the Head Office, and/or any intermediate entity exercising control over the Brunei Darussalam office.

For a bank incorporated in Brunei Darussalam, state the proposed name, authorised capital and paid-up capital, names, and addresses of the shareholders and their ownership of the proposed bank in actual and percentage terms.

Please give detailed description of —

- (i) The group's existing activities in Brunei Darussalam;
- (ii) The business strategies/new project pipeline for the Brunei Darussalam operations for the next 3 years.

Please indicate how the operations in Brunei Darussalam will be funded and provide projected Balance Sheet and Profit & Loss Statement for the next 3 years.

If the group is undergoing/planning to undergo some significant changes globally e.g. merger, restructuring or expansion in particular business areas or markets, please outline and elaborate on how these changes may affect the operations in Brunei Darussalam.

Further details should be provided for each business area in Section IV.

**SECTION IV: DETAILED PLANS FOR EACH BUSINESS AREA**

Business Areas: Commercial Banking / Treasury / Capital Markets (Debt) / Capital Markets (Equity) / Investment Banking / Asset Management / Operations and Processing / Commodities / Technology Development and Support / Others: \_\_\_\_\_ (please specify) \*

\* Please delete accordingly

**STRUCTURE OF BUSINESS AREA WITHIN THE APPLICANT'S GROUP**

Please describe how your group's activities in this business area are structured (including reporting channels) both globally and in the Asia Pacific region. Please provide an organisation chart of the Brunei Darussalam office, which should include the reporting lines to the bank's Head Office (including intermediate entity, where applicable).

Please describe the business lines handled by the Brunei Darussalam office as well as its scope of geographical coverage.

Please also describe the responsibilities of the Brunei Darussalam office in the context of the Group's global and Asia Pacific operations. In the case of a business activity matrix, please describe, through an organisation chart, the location and reporting structure of the respective business/functional heads globally, within the Asia Pacific region, and in Brunei Darussalam.

Please give details of main sources of income (including estimates of assets under management, trading, and fee income) over the next 3 years.

Please give details of any expansion plans and anticipated manpower/staffing requirements in the next 3 years.

**SECTION V: BANKING SYSTEM**

**A. OVERVIEW**

Briefly describe the banking system in your bank's home country. You should provide more information on the licence your bank operates under if more than one type of licence is issued in your bank's home country.

**B. SUPERVISORY FRAMEWORK**

Briefly describe the functions and powers of the home country supervisory authority of your bank and holding company<sup>2</sup>, and the extent to which the authority exercises comprehensive or consolidated supervision, including the manner in which it supervises your bank, its subsidiaries and associates to assess your bank's overall financial condition and compliance with laws and regulations.

Indicate the frequency and scope of on-site examinations conducted by the home country supervisory authority and the date of your bank's most recent examination.

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<sup>2</sup> In countries where the applicant and holding company are supervised by more than one agency, provide information on the agencies concerned.

Where the home country of your bank is not a Member to the World Trade Organisation agreement and your bank is not owned or controlled by natural persons or juridical persons of a World Trade Organisation member country, state whether the home country authorities of your bank would accord reciprocity to Brunei Darussalam-incorporated banks seeking to establish a banking office (branch or subsidiary) or representative office in the home country should your bank be granted a licence to operate in Brunei Darussalam. Please elaborate on your home country's reciprocity policies and arrangements, if any.

**C. LEGISLATION IN HOME COUNTRY**

Does your home country have any legislation which will confer lower priority to depositors in the Brunei Darussalam office in relation to the home country depositors, in repayment of deposits or any other non-bank funds in the event of receivership, winding-up proceedings or equivalent proceedings of the bank? Is there any deposit insurance scheme in your home country or foreign exchange controls on movement of funds from and to your home country? If yes, please elaborate.

**SECTION VI: ANY OTHER INFORMATION**

**ANY OTHER INFORMATION WHICH WILL SUPPORT YOUR BANK'S APPLICATION**

A large, empty rectangular box with a thin black border, intended for the applicant to provide any other information that will support their bank's application. The box is currently blank.

**SECTION VII: DOCUMENTS TO BE SUBMITTED**

A certified English translation is required for each of the following documents if the original is not in English —

- (a) Original letter from the home country supervisory authority approving the establishment of the office in Brunei Darussalam;
- (b) Certified copy of the Memorandum and Articles of Association of your bank;
- (c) Undertaking from your bank to keep the Authority informed of any material adverse developments, including breach of legal and prudential requirements;
- (d) Annual Reports of your bank for the last 2 years, and a Balance Sheet and Profit and Loss Account dated not more than 3 months prior to the date of the application; and
- (e) Annual Reports of your bank's holding company or shareholders with controlling interest for the latest financial year.

**SECOND SCHEDULE  
(regulation 3)**

**LICENCE FEES**

	Fees
Headquarters or principal branch of a licensed bank	\$50,000
Branch of a licensed local bank and sub-branch of a licensed foreign bank	\$10,000
Automated Teller Machine (ATM) off premises of a licensed bank	\$3,000

Made this 4th. day of Safar, 1427 Hijriah corresponding to the 4th. day of March, 2006.

**DATO PADUKA HAJI ALI BIN APONG**  
Permanent Secretary,  
Ministry of Finance,  
Brunei Darussalam.