

REGISTRATION OF ADOPTIONS ACT
(CHAPTER 123)
REGISTRATION OF ADOPTIONS RULES

S 46/62

REVISED EDITION 2003

(15th March 2003)

SUBSIDIARY LEGISLATION

REGISTRATION OF ADOPTIONS RULES

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SUBSIDIARY LEGISLATION

Rules under section 16

REGISTRATION OF ADOPTIONS RULES

Commencement: 1st January 1962

Citation.

1. These Rules may be cited as the Registration of Adoptions Rules.

Interpretation.

2. In these Rules, “Act” means the Registration of Adoptions Act.

Returns to Registrar General.

3. Every Registrar shall send to the Registrar General of Adoptions within the first week of January, April, July and October in each year the certified copies required so to be sent by section 7 and by subsection (1) of section 13 of the Act of the entries in the register in his custody of all adoptions registered and, of all corrections of any errors in the particulars of any adoptions registered therein made during the 3 months immediately preceding the 1st January, the 1st April, the 1st July, and the 1st October respectively and if no adoptions have been registered or if no such corrections have been made the Registrar shall so inform the said Registrar General.

Custody of registers.

4. Every Registrar shall keep every register, every Registrar’s note-book and all declarations and any other documents filed by him in connection with the registration of any adoption in a safe or other fire-proof receptacle.

Numbering of applications and of documents and entries related thereto.

5. Every application for the registration of an adoption shall be given a serial number in a yearly sequence by the Registrar in the Registrar’s note-book, and the declaration and any other document filed by him in connection with the registration of the said adoption and the relevant entry, if any, in the register and every certified copy of the said entry in respect of the said adoption shall be endorsed with the said serial number.

Certified copies.

6. (1) Every certified copy must contain every detail as shown in the register, including any errors, deletions or amendments, and shall not be certified by a Registrar unless he is personally satisfied that it is an exact copy of the original entry in the register.

[Subsidiary]

(2) Certified copies of entries in a register shall be in the form in the First Schedule hereto and books of printed certified copy forms serially numbered shall be issued by the Registrar General of Adoptions. No certified copy of any entry in a register shall be issued except on the prescribed printed form.

Indexes.

7. (1) The Registrar General of Adoptions and every Registrar shall cause an alphabetical index to be made of the certified copies of entries in registers or of all the registers and Registrar's note-books, as the case may be, in his custody or so many indexes as he thinks fit so that the search for any application or entry is facilitated.

(2) Indexes shall be available for search by the public, on payment of the fee prescribed in the Second Schedule hereto, between the hours of 9 a.m. and 12 noon and 2.30 p.m. and 4 p.m. on the usual office working days.

(3) Indexes shall not be available for search by the public on holidays.

(4) Postal request for searches may be made by the public and these shall only be carried out after receipt of payment of the fee prescribed in the Second Schedule hereto.

(5) If a certified copy of any entry is required by postal applicants the corresponding fee for such certified copy shall accompany the fee for the search.

(6) Searches and certified copies required by any public officer in his capacity as such shall be carried out and issued without fee.

Correction of errors.

8. (1) No error discovered in any entry in a register in respect of an adoption registered in accordance with the provisions of the Act at any time subsequent to the actual registration thereof shall be corrected in any circumstances except in accordance with the provisions of this rule.

(2) Where on personal application or on application in writing it appears, or is represented, to the Registrar having the custody of an adoption register that an error has been made in any particular contained in any entry in such register he shall send a report thereon to the Registrar General of Adoptions together with a copy of the said entry and any documentary evidence submitted to him and shall comply with any instructions which the said Registrar General may give for the purpose of verifying the facts and of ascertaining whether the parties or any witnesses are available. The said Registrar General shall advise the Registrar of the nature of the correction and as to the manner of making the same.

(3) If the correction relates to an erroneous particular contained in an entry a line in ink shall be drawn thereunder and the correct particular shall be entered in the margin and the Registrar shall sign the same, and shall state the date upon which he has so signed. If the error is one of omission in an entry the correction shall be made by indicating in the margin the nature of the omission, which shall be signed and dated as aforesaid.

Refusal to register.

9. (1) A Registrar shall not register any adoption, the registration of which has been refused by another Registrar, without consulting the Registrar General of Adoptions.

(2) Where registration of an adoption has been refused the full facts of the case, together with copies of the declaration and of any statements, and any relevant documents shall be sent to the said Registrar General.

Signature.

10. Any person who is required by a Registrar to sign shall, if unable to do so, imprint his right thumb impression in place of his signature.

Fees.

11. The fees to be paid in respect of the several matters provided for in the Act shall be those specified in the Second Schedule hereto.

FIRST SCHEDULE

No.

BRUNEI DARUSSALAM
REGISTRATION OF ADOPTIONS ACT, CHAPTER 123
CERTIFIED COPY OF AN ENTRY IN A REGISTER

No.

(section 7, rule 6)

Register of Adoptions for in the of

Register of Adoptions
 for in the
 of
 No. of entry
 Date and place and country of birth of child

 Adoptive name and surname of child

 Sex of child
 Name and surname, full address and occupa-
 tion of Adopter(s)

 Date and place of registration

 Name of Registrar

 Signature of Registrar

No. of Entry	Date and place and country of birth of child	Adoptive name and surname of child	Sex of child	Name and sur- name, full address and occupa- tion of adopter(s)	Date and place of Registration and name of Reg- istrar	Signature of Registrar		

Registered by me this day of 20 upon application of
 now residing at and
 now residing at
 the adoptive parent(s).

Registrar of Adoptions
Registrar General of Adoptions

In accordance with the provisions of the Registration of Adoptions Act, Chapter 123, and of the rules made thereunder
 I certify that the above is a true and exact copy of Entry No. in the Register of Adoptions for
 in the of

Registrar of Adoptions
Registrar General of Adoptions

SECOND SCHEDULE

(rules 7 and 11)

FEES

For registration of adoption	\$15
For each certified copy of an entry in a register (other than the copies delivered under section 7 of the Act, which shall be delivered free of charge) issued at the time of registration	\$ 5
For each certified copy of an entry in a register issued after registration	\$10
Personal search	\$ 5
Postal application for search —	
if confined to a period of one year	\$ 5
if search extends between 2 and 5 years	\$10
if search extends between 5 and 10 years	\$15
if search extends over 10 years	\$20

(rule 8)

For the correction of errors of fact or substance	\$3 for every word or figure corrected.
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