

No. S 4

EDUCATION ORDER, 2003

EDUCATION (SCHOOL ASSOCIATIONS)
REGULATIONS, 2004

ARRANGEMENT OF REGULATIONS

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EDUCATION (SCHOOL ASSOCIATIONS)
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In exercise of the power conferred by section 128 of the Education Order, 2003, the Minister, with the approval of His Majesty the Sultan and Yang Di-Pertuan, hereby makes the following Regulations —

Citation.

1. These Regulations may be cited as the Education (School Associations) Regulations, 2004.

Interpretation.

2. In these Regulations —

"adviser" means a teacher appointed by the head teacher or principal to give advice to a school association;

"committee" means a group of persons appointed or elected to carry out the duties of a school association;

"school association" means any club or association of pupils and teachers of a school established under regulation 4.

Application.

3. These Regulations are applicable to all schools.

Establishment of school association.

4. The head teacher or principal, after obtaining the approval of the Registrar General, may establish the following categories of school associations —

- (a) subjects taught in school as specified in the Education (National Curriculum) Regulations, 2004;
- (b) hobbies and recreations;
- (c) sports and games;
- (d) uniformed body;

- (e) any other association approved by the Registrar General.

Documents.

5. (1) To establish a school association the head teacher or principal shall furnish in writing to the Registrar General, a complete report of the following —

- (a) the constitution and regulations of the association;
- (b) a list of members of the committee and association; and
- (c) a list of the association's main activities.

(2) Such information shall be furnished within 14 days of the commencement of these Regulations, or in the case of an association formed after such commencement, within 14 days of the first meeting of the association.

(3) The constitution and regulations of every school association shall be approved by the Registrar General.

(4) The constitution of every school association shall state its main objective and purpose and shall be subject to approval by the Registrar General.

Changes in the constitution and regulations of school association.

6. (1) The head teacher or principal shall furnish in writing to the Registrar General, a complete report of any change in the constitution, regulations, committee or members of the association.

(2) Such reports must be furnished within 14 days from the date upon which the change to which the report relates took place and shall be verified by the signature of the chairman and secretary of the school association concerned.

(3) The Registrar General may, accept or refuse to accept the changes mentioned in sub-regulation (1).

School association record.

7. The head teacher or principal shall keep or cause to be kept a record concerning members of the school association within 30 days after the coming into force of these Regulations and shall be made available for inspection by the Registrar General.

Adviser.

8. The head teacher or principal shall appoint a teacher or teachers to act as an adviser or advisers to each school association and the head teacher or principal shall keep or cause to be kept a written record of such information and shall be made available for inspection by the Registrar General.

Accounts.

9. (1) The accounts of every school associations shall be under the control of the head teacher or principal or of an adviser.

(2) The head teacher or principal shall keep or cause to be kept proper accounts and shall retain it in his custody for a period of not less than 6 months after the end of each financial year and shall be made available for inspection by the Registrar General.

(3) A copy of the audited account of every school association shall be submitted by the head teacher or principal to the Registrar General before the end of March each year.

(4) Any sponsorship or collection for each school association must get the approval of the relevant authority.

(5) The proceeds from a sponsorship or collection under sub-regulation (4) shall be used for the benefit of the association and may not be donated to a person or organisation without the written approval of the Registrar General.

Annual report.

10. (1) The head teacher or principal shall keep or cause to be kept an annual report of every school association.

(2) The head teacher or principal shall submit a copy of the annual report of every school association to the Registrar General before the end of March each year.

Meetings.

11. Every meeting of a school association or of its committee shall be attended by the adviser and any other teacher appointed for that purpose by the head teacher or principal.

Compliance of school associations management etc.

12. The Registrar General may direct that any school association comply with such conditions as to its management, activities, membership or otherwise in respect of the association.

Dissolution of school association.

13. (1) The Registrar General may in writing order that any school association be dissolved if he is satisfied that such association is used or likely to be used for a purpose —

- (a) which does not benefit the pupils or teachers;
- (b) of political propaganda which is prejudicial to the interests of Brunei Darussalam or of the public;
- (c) which is prejudicial to the interest of the pupils; or
- (d) which contravenes any of the provisions of the Order or the Regulations made thereunder.

(2) Every order made under sub-regulation (1) of this regulation or under regulation 12 shall be published by affixing a copy upon the school notice board or in a conspicuous place on the school premises.

Made this 13th. day of Zulkaedah, 1424 Hijriah corresponding to the 6th. day of January, 2004.

PEHIN ORANG KAYA LAILA WIJAYA DATO SERI SETIA
HAJI AWANG ABDUL AZIZ BIN BEGAWAN PEHIN
UDANA KHATIB DATO SERI PADUKA HAJI AWANG UMAR
Minister of Education,
Brunei Darussalam.