

**REGISTRATION OF ADOPTIONS ACT
(CHAPTER 123)**

REGISTRATION OF ADOPTIONS RULES

**S 46/1962
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SUBSIDIARY LEGISLATION

REGISTRATION OF ADOPTIONS RULES

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SUBSIDIARY LEGISLATION

Rules made under section 16

REGISTRATION OF ADOPTIONS RULES

Commencement: 1st January 1962

Citation

1. These Rules may be cited as the Registration of Adoptions Rules.

Interpretation

2. In these Rules, “Act” means the Registration of Adoptions Act.

Returns to Registrar General of Adoptions

3. (1) Every Registrar shall send to the Registrar General of Adoptions within the 1st week of January, April, July and October in each year the certified copies required to be sent by sections 7 and 13(1) of the entries in the register in his custody of all adoptions registered and, of all corrections of any errors in the particulars of any adoptions registered therein made during the 3 months immediately preceding 1st January, 1st April, 1st July and 1st October respectively.

(2) If no adoptions have been registered or if no such corrections have been made, the Registrar shall inform the Registrar General of Adoptions.

Custody of registers

4. Every Registrar shall keep every register, every Registrar’s notebook and all declarations and any other documents filed by him in connection with the registration of any adoption in a safe or other fireproof receptacle.

Numbering of applications and of documents and entries related thereto

5. (1) Every application for the registration of an adoption shall be given a serial number in a yearly sequence by the Registrar in —

(a) the Registrar’s notebook; and

(b) the declaration and any other document filed by him in connection with the registration of the adoption.

(2) The relevant entry, if any, in the register and every certified copy of the entry in respect of the adoption shall be endorsed with the serial number.

[Subsidiary]

Certified copies

6. (1) Every certified copy must contain every detail as shown in the register, including any errors, deletions or amendments, and shall not be certified by a Registrar unless he is personally satisfied that it is an exact copy of the original entry in the register.

(2) (a) Certified copies of entries in a register shall be in the form in Schedule 1 and books of printed certified copy forms serially numbered shall be issued by the Registrar General of Adoptions.

(b) No certified copy of any entry in a register shall be issued except on the prescribed printed form.

Indexes

7. (1) The Registrar General of Adoptions and every Registrar shall cause an alphabetical index to be made of the certified copies of entries in registers or of all the registers and Registrar's notebooks, as the case may be, in his custody or so many indexes as he thinks fit so that the search for any application or entry is facilitated.

(2) Indexes shall be available for search by the public, on payment of the fee specified in Schedule 2, between the hours of 9 a.m. and 12 noon and 2.30 p.m. and 4 p.m. on the usual office working days.

(3) Indexes shall not be available for search by the public on holidays.

(4) Postal request for searches may be made by the public and these shall only be carried out after receipt of payment of the fee specified in Schedule 2.

(5) If a certified copy of any entry is required by postal applicants, the corresponding fee for such certified copy shall accompany the fee for the search.

(6) Searches and certified copies required by any public officer in his capacity as such shall be carried out and issued without fee.

Correction of errors

8. (1) No error discovered in any entry in a register in respect of an adoption registered in accordance with the provisions of the Act at any time subsequent to the actual registration thereof shall be corrected in any circumstances except in accordance with the provisions of this rule.

(2) (a) Where on personal application or on application in writing it appears, or is represented, to the Registrar having the custody of an adoption register that an error has been made in any particular contained in any entry in such register, he shall send a report thereon to the Registrar General of Adoptions together with a copy of the entry and any documentary evidence submitted to him.

(b) The Registrar shall comply with any instructions which the Registrar General of Adoptions may give for the purpose of verifying the facts and of ascertaining whether the parties or any witnesses are available.

(c) The Registrar General of Adoptions shall advise the Registrar of the nature of the correction and as to the manner of making the same.

(3) (a) If the correction relates to an erroneous particular contained in an entry —

- (i) a line in ink shall be drawn thereunder and the correct particular shall be entered in the margin; and
- (ii) the Registrar shall sign the correct particular and shall state the date upon which he has signed.

(b) If the error is one of omission in an entry, the correction shall be made by indicating in the margin the nature of the omission, which shall be signed and dated as aforesaid.

Refusal to register

9. (1) A Registrar shall not register any adoption, the registration of which has been refused by another Registrar, without consulting the Registrar General of Adoptions.

(2) Where registration of an adoption has been refused, the full facts of the case, together with copies of the declaration and of any statements, and any relevant documents, shall be sent to the Registrar General of Adoptions.

Signature

10. Any person who is required by a Registrar to sign shall, if unable to do so, imprint his right thumb impression in place of his signature.

Fees

11. The fees to be paid in respect of the several matters provided for in the Act shall be those specified in Schedule 2.

SCHEDULE 1

(rule 6(2)(a))

CERTIFIED COPY OF ENTRY IN REGISTER

BRUNEI DARUSSALAM

No.

No.

REGISTRATION OF ADOPTIONS ACT (CHAPTER 123)

CERTIFIED COPY OF ENTRY IN REGISTER

Register of Adoptions for in the of

Register of Adoptions
for in the
of
No. of entry
Date and place and country of
birth of child
.....
.....
Adoptive name and surname of
child
Sex of child
Name and surname, full
address and occupation of
Adopter(s)
.....
Date and place of registration
.....
Name of Registrar
.....

No. of Entry	Date and place and country of birth of child	Adoptive name and surname of child	Sex of child	Name and surname, full address and occupation of adopter(s)	Date and place of registration of adoption and name of Registrar	Signature of Registrar	

Registered by me this day of 20 upon application of now residing at and now residing at the adoptive parent(s).

SCHEDULE 1 – (continued)

Registrar of Adoptions
Registrar General of Adoptions

In accordance with the provisions of the Registration of Adoptions Act, Chapter 123, and of the rules made thereunder I certify that the above is a true and exact copy of Entry No. in the Register of Adoptions for in the of

Signature of Registrar

Registrar of Adoptions
Registrar General of Adoptions

[Subsidiary]

SCHEDULE 2

(rules 7(2), 7(4), 8 and 11)

FEES

- | | | |
|----|--|--|
| 1. | For registration of adoption | \$ 15 |
| 2. | For each certified copy of an entry in a register
(other than the copies delivered under section
7, which shall be delivered free of charge)
issued at the time of registration | \$ 5 |
| 3. | For each certified copy of an entry in a register
issued after registration | \$ 10 |
| 4. | For the correction of errors of fact or substance | \$ 3 for every word or figure
corrected |
| 5. | Personal search | \$ 5 |
| 6. | Postal application for search — | |
| | if confined to a period of one year | \$ 5 |
| | if search extends between 2 and 5 years | \$ 10 |
| | if search extends between 5 and 10 years | \$ 15 |
| | if search extends over 10 years | \$ 20. |