

CONSTITUTION OF UNIVERSITI BRUNEI DARUSSALAM
(SECTION 29)
ACADEMY OF BRUNEI STUDIES
MASTER OF ARTS REGULATIONS

Approved by UBD Council on 1st August, 2005

General

1. The Academy of Brunei Studies offers a Master of Arts (M.A.) programme in Brunei Studies by research in relevant disciplinary areas, or by coursework and dissertation.
 - (a) not less than 12 months and not more than 24 months for full-time candidate; or
 - (b) not less than 12 months and not more than 48 months for a part-time candidate;
 - (c) the Academy of Brunei Studies Board may, on the recommendation of the Director of the academy concerned, grant the candidate an extension of up to six (6) months; and
 - (d) The Senate may, on the recommendation of the Academy of Brunei Studies Board, grant the candidate an extension of up to another six (6) months.
2. These Regulations must be read in conjunction with the Regulations for the Degrees of Master of the University.

Admission Requirements

3. (1) Subject to regulations 4 and 5, a candidate for admission must have a Bachelor's degree with Honours' (at least Second Class Honours) in the relevant discipline of Universiti Brunei Darussalam or a university or institution recognized by the Senate.
 - (2) A candidate for admission may also be required to attend an interview or take a test or tests to determine his suitability to pursue the programme to which he is seeking admission.
4. Notwithstanding regulation 3(1), the Senate may, on the recommendation of the Academy of Brunei Studies Board, admit a candidate who does not have an Honours degree but who nevertheless possesses a first class degree and an academic or professional qualification in a relevant or relevant or related discipline and a minimum of 3 years working experience in a relevant field, which taken together, are acceptable to the Academy of Brunei Studies Board and deemed by the Senate to be equivalent qualifications for the purpose of admission to the relevant programme.
5. A candidate for the M.A. by *research* shall be required to submit evidence of adequate training and ability to undertake the programme.

Duration of Programme

6. Subject to regulation 13 of the Regulation governing the relevant degree, the period of candidature for any Master's degree shall be:
 - (a) not less than 12 months and not more than 24 months for full-time candidate; or
 - (b) not less than 12 months and not more than 48 months for a part-time candidate;
 - (c) the Academy of Brunei Studies Board may, on the recommendation of the Director of the academy concerned, grant the candidate an extension of up to six (6) months; and
 - (d) The Senate may, on the recommendation of the Academy of Brunei Studies Board, grant the candidate an extension of up to another six (6) months.
7. A candidate who fails to complete the programme within the prescribed period as approved shall be deemed to have had his candidature terminated.

M.A. by Research

8. The M.A. by research programme shall be undertaken in English or Bahasa Melayu.
9. A candidate for the M.A. by *research* shall be governed *mutatis mutandis* by the provisions of regulation 15 of the Regulations for the Degrees of Master provided that the length of the thesis shall not normally be less than 40,000 words and not more than 60,000 words excluding the abstract, footnotes, appendices, bibliography, maps, charts, statistic tables, graphs and illustrations. An application to exceed the prescribed length must be submitted to the Registrar and Secretary, through supervisor, at least 3 months prior to the submission of the thesis for examination.

M.A. by Coursework and Dissertation

10. The M.A. programme by *coursework and dissertation* shall be undertaken in English or Bahasa Melayu or both.
11. The M.A. by *coursework and dissertation* shall be governed *mutatis mutandis* by regulation 17 of the Regulations for the Degrees of Master

provided that the length of the dissertation shall not be less than 15,000 words and not more than 40,000 words.

12. A candidate must take the examination prescribed for a course unless he is barred by the Director of the Academy from taking the examination on grounds of unsatisfactory attendance at classes or unsatisfactory progress in his studies.

13. The examination prescribed for a course shall comprise coursework assessment and a written examination consisting of a 2 to 3-hour written paper and such other tests as may be prescribed by the examiners.

14. Coursework comprising class performance, seminar presentations, assignments and class tests shall be assessed and taken into account in determining the examination results of a course. Coursework assessment shall normally constitute 50 percent of the total marks allocated to a course but may be changed provided that the approval of the Senate is obtained prior to the commencement of the academic year or semester in which the change is to take effect.

15. The courses prescribed for each M.A. programme involving coursework shall be approved by the Senate prior to the commencement of the academic year or semester in which the courses will be offered.

16. Courses shall be marked and graded in accordance with the Scheme of Marks and Grades approved by the Senate for the M.A. programmes.

17. A candidate shall be permitted a supplementary examination in a failed course provided that he has obtained at least 35 marks for that course. A course passed in a supplementary examination shall only be given the minimum pass mark of 50 marks and the minimum grade of Grade D as shown in the schedule below. The supplementary examination shall normally be held at least 4 weeks after the publication of the Semester examination results.

Schedule of Marks and Grades

Marks	Grade	Meaning
80 - 100	A	Distinction
70 - 79	B	Very Good
60 - 69	C	Good
50 - 59	D	Pass
49 & below	F	Fail

18. A candidate who fails any course taken in any semester including supplementary examinations shall be deemed to have failed the Examination for the degree and shall be refused readmission to the programme.

19. The M.A. by *coursework and dissertation* strand shall consist of:

(1) (a) Part I of the programme, comprising five core courses of 3 units each and one optional course of 3 units in the relevant discipline, making a total of 18 units. A full-time candidate shall take four of the courses in Semester I and two in Semester II while a part-time candidate shall take two course in each of the first three semesters.

(b) Part II of the programme, involving research on an approved topic in the relevant discipline and the submission of a dissertation for examination, which is deemed to be equivalent to 12 units, to be undertaken after completing Part I of the programme.

(2) The Examination for the degree shall consist of:

(a) Part I Examination, comprising coursework assessment and a written examination in the prescribed courses; and

(b) Part II Examination, involving the submission of a dissertation for examination on completion of the research carried out or the approved topic.

20. A candidate for the M.A. by course work and dissertation must submit the proposed topic of his dissertation for consideration and approval of the Academy of Brunei Studies Board not later than the fourth month of his candidature if he is a full-time candidate or not later than the eighth month if he is a part-time candidate, from the date of admission.